



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CEPR-P (715)

10 April 2003

MEMORANDUM FOR COMMANDERS/DIRECTORS, ALL USACE COMMANDS
(DIRECTORS/CHIEFS OF CONTRACTING)

SUBJECT: PARC Instruction Letter (PIL) 2003-10 – Weighted Guidelines Application

1. Reference SFCA-BS Memorandum dated 7 Feb 2003, Subj: Army's New Weighted Guidelines (WGL) Application (enclosed).
2. The Department of the Army has mandated use of a new Weighted Guidelines (WGL) for the purpose of performing profit analysis and reporting profit in accordance with DFARS, Part 215.404-76. The new WGL will be used for the second quarter fiscal year 2003 reports.
3. The implementation process for the new application is summarized in the referenced memorandum. Instructions for access to Army Knowledge On-line (AKO) are included at website https://www.us.army.mil/portal_home.jhtm. Additional details are listed on page 2 of the referenced memorandum in order to find the applicable WGL information.
4. If further assistance is required with the instructions, please contact Ms. Minnie L. Carr, telephone (202) 761-0668, email: Minnie.L.Carr@hq02.usace.army.mil.

FOR THE COMMANDER:

Encl

Bunnatine H. Greenhouse
BUNNATINE H. GREENHOUSE
Principal Assistant Responsible
for Contracting



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07 FEB 2003

SFCA-BS

MEMORANDUM THRU ACTING DEPUTY ASSISTANT SECRETARY OF THE ARMY
(POLICY AND PROCUREMENT), 0103 ARMY
PENTAGON, WASHINGTON, D.C. 22041-3201 *ED*

FOR SEE DISTRIBUTION

SUBJECT: Army's New Weighted Guidelines (WGL) Application

This memorandum mandates use of the Department of the Army's Weighted Guideline (WGL) Application for the purposes of performing profit analysis and reporting profit in accordance with DFARS, Part 215.404-76. The new WGL application will be used for the second quarter Fiscal Year 2003 reports. Also, note that the new WGL application does not change the requirement to file a signed hard copy of the WGL form in the contract file.

The goal of implementing the new web-based application is to standardize the Army's method of reporting profit by offering a single web enabled application that will be managed, monitored, and maintained at a single location. This web-based application provides the same functionality as the previous version with increased efficiency and at lower costs.

The new WGL Application replaces the Army's old stand-alone Dbase WGL software that was previously distributed locally on a computer disk. The old Dbase program is obsolete due to changes in Part 15 of the DFARS. The new WGL application can only be accessed from a dot mil address. To access the WGL application, go to: <https://www.wgl.wpafb.af.mil/wgl>.

The implementation process for this new application is summarized below:

- a. The Major Army Commands (MACOMs) appoint new WGL Administrators. We recommend the WGL points of contact under the old program be appointed as the WGL Administrator.
- b. The MACOM WGL Administrators contact the Army's WGL project officer for instructions and guidance on how to register and gain access to the WGL Administrator application.
- c. The WGL Administrators assist with registration of subordinate WGL

administrators and users by supplying needed instruction and guidance. The WGL instructional guides can be found on Army Knowledge Online (AKO) by following the links below:

- (1) The "COLLABORATE," tab
- (2) "Army Communities,"
- (3) "Acquisition"
- (4) "ACA"
- (5) "Business Systems Management,"
- (6) "Weighted guidelines,"
- (7) Memorandum titled, "Weighted Guide Line (WGL) POCs."

To ensure successful implementation of the new WGL Application, 100 percent Army-wide participation is required. We appreciate your assistance and support for this initiative.

The lead for this action is the Army Contracting Agency (ACA) Business Systems Management Directorate (BSMD). The point of contact is Steve White, commercial phone (703) 681-5409 or DSN 761-5409, email: steve.white@saalt.army.mil.



Sandra O. Sieber
Acting Director of the Army Contracting Agency

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